

**DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA**

**MINISTRY OF TRANSPORT & HIGHWAYS**

**ROAD DEVELOPMENT AUTHORITY**



**BIDDING DOCUMENT FOR**

**SUPPLYING OF GRADE 30 (19MM) READY-MIX CONCRETE FOR ROAD  
SURFACING FOR IMPROVEMENT OF DAYARABA PAHALA KOTASA  
NO 08 MARGAYA (0+000 - 1+000 km)**

**CONTRACT NO. : - RDA/SP/1,500km/PD  
(UP)/BDL/SUPPLY/RMIX/2024/01**

**BID SUBMITTED BY**

.....

**[NAME OF BIDDER**

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# PROJECT LOCATION MAP

IMPROVEMENT OF DAYARABA PAHALA KOTASA NO 08 MARGAYA  
(0+000 - 1+000 km)



# VOLUME 1

<b>Section</b>	<b>1</b>	Standard Forms
<b>Section</b>	<b>2</b>	Contract Data

## **SECTION – 1:**

### **STANDARD FORMS (CONTRACT)**

- 1 Form of Letter of Acceptance**
- 2 Standard Form of Agreement**
- 3 Form of Performance Security**

**FORM OF LETTER OF ACCEPTANCE**

.....  
.....  
.....

Dear Sir,

**SUPPLYING OF GRADE 30 (19MM) READY-MIX CONCRETE FOR ROAD SURFACING  
FOR IMPROVEMENT OF DAYARABA PAHALA KOTASA NO 08 MARGAYA (0+000 -  
1+000 km)**

This is to notify you that your Bid dated ..... for the Supplying of Grade 30(19mm) Ready-mix Concrete for Road Surfacing including transport for Improvement of Dayaraba Pahala Kotasa No 08 margaya (0+000-1+000 km) for the Contract Price of Rupees ..... (.....) is hereby accepted.

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract Documents.

The commencement Date shall be .....

The amount of Performance Security is ..... valid up to .....

The Performance Security shall be submitted on or before .....

Thank You

Yours faithfully,

Provincial Director (Uva), RDA  
Road Development Authority

**FORM OF AGREEMENT**

This AGREEMENT made on ..... of ....., 2024 between Provincial Director, Provincial Director’s Office, Road Development Authority, Bandarawela (Hereinafter called and referred to as “the Employer”), of the one part and ..... (Hereinafter called and referred to as “the Contractor”) of the other part: WHEREAS the Employer is desirous that the Contractor execute to **SUPPLYING OF GRADE 30 (19MM) READY-MIX CONCRETE FOR ROAD SURFACING INCLUDING TRANSPORT FOR IMPROVEMENT OF DAYARABA PAHALA KOTASA NO 08 MARGAYA (0+000 - 1+000 km)** (Hereinafter called and referred to as “the Supply”) and the Employer has accepted the Bid by the Contractor for the execution and completion of such Supply and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Contract hereinafter referred to.
2. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Supply and remedy any defects therein in conformity in all respects with the provision of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Supply and the remedying of defects wherein the initial Contract Price or such other sum as may become payable under the provisions of the Contract at the time and in the manner prescribed by the Contract.

IN WITNESS where of the parties hereto have caused this Agreement to be executed the day and year aforementioned, in accordance with laws of Sri Lanka.

.....  
Authorized signature of Contractor

.....  
Authorized signature of Employer

**COMMON SEAL**

**COMMON SEAL**

In the presence of Witnesses:

In the presence of Witnesses:

1. Name and NIC No:  
Signature:  
Address:

1. Name and NIC No:  
Signature:  
Address:

**FORM PERFORMANCE SECURITY**

**(Unconditional)**

.....  
*[Issuing Agency's Name, and Address of Issuing Branch or Office]*

**Beneficiary: Provincial Director, Provincial Director's Office, Road Development Authority, Bandarawela** hereinafter called and referred to as "the Employer")

**Date:** .....

**PERFORMANCE GUARANTEE No.:** .....

We have been informed that ..... *[Name of Contractor]* (Hereinafter called and referred to as "the Contractor") has entered into Contract No. \_\_\_\_\_ dated ..... with you, for the **SUPPLYING OF GRADE 30 READY-MIX CONCRETE FOR SURFACING INCLUDING TRANSPORT FOR IMPROVEMENT OF DAYARABA PAHALA KOTASA NO 08 MARGAYA (0+000 - 1+000 km)** (Hereinafter called and referred to as "the Contract").

Furthermore, we understand that, according to the Conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we ..... *[name of Agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ..... *[amount in figures]* (.....) *[amount in words]*, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the ..... day of .....2024. *[28 days beyond the intended completion date]* and any demand for payment under it must be received by us at this office on or before that date.

Signature and the Seal of the Guarantor: .....

Name of the Organization: .....

Address: .....

Date: .....

Witness: .....



## **SECTION – 2:**

### **CONTRACT DATA**

1. The Employer is : Provincial Director (Uva)  

Road Development Authority  
Bandarawela  
057-2222170
2. The Engineer is : Executive Engineer (Bandarawela)  

Road Development Authority  
Bandarawela  
057-2231176
3. Supplying of Grade 30 (19mm) Ready-mix Concrete for Road Surfacing including transport
4. The start Date shall be 7 days from the LOA.
5. The intended Completion date for the whole shall be 91 calendar days from the start.
6. The contract is not subjected to price adjustment.
7. The retention from each payment shall be 10% of certified work done the limit of retention shall be 5% of Initial Contract Price.
8. The Delay Damages for the whole work shall be 7,621.00 per day. The maximum shall be 10% of Initial Contract Price.
9. Mobilization advance payment is not applicable
10. The Performance Security shall be 5% of the Initial Contract Price and shall be issued by a bank acceptable to Employer.

*Any bond or security issued by any insurance company is not acceptable.*

# VOLUME 2

## Invitation for Bids (IFB)

<b>Section</b>	<b>3</b>	Form of Bid and Qualification Information
<b>Section</b>	<b>4</b>	Bill of Quantity
<b>Section</b>	<b>5</b>	Standard Forms (Bid)

**MINISTRY OF TRANSPORT & HIGHWAYS  
ROAD DEVELOPMENT AUTHORITY  
INVITATION FOR BIDS**

**(IFB No: 1,500km/PD (UP)/RMIX/2024/01)**

1. The Chairman, Regional Procurement Committee (Uva Province), on behalf of the Road Development Authority (RDA), invites sealed bids from the eligible and qualified bidders for the contracts described below:

<b>Contract No.</b>	<b>Contract Name</b>	<b>Engineer's Estimate without Contingencies (Rs. Mn)</b>	<b>Bid Security (Rs.Mn)</b>	<b>Contract Duration (Days)</b>
RDA/SP/1,500km/PD (UP)/BDL/SUPPLY/RMIX/2024/01	Supplying of Grade 30 (19mm) Ready-mix Concrete for Road Surfacing for Improvement of Dayaraba Pahala Kotasa No 08 Margaya (0+000 - 1+000 km)	14.25	0.29	91

2. The works consist of Supplying of Grade 30 (19mm) Ready-mix Concrete for Road Surfacing including transport
3. Interested bidders may obtain further information from the following office and inspect the bidding document via [www.rda.gov.lk](http://www.rda.gov.lk) or calling 057-2222170/ 057-2231176 from 01/07/2024 to 23/07/2024
- Provincial Director (Uva), Road Development Authority, No. 40, Dharmapala Mawatha, Bandarawela.  
Tel Phone: 057-2222170 & Fax: 057-2222170
  - Executive Engineer (Bandarawela), Road Development Authority, Bandarawela  
T: 057-2231176
4. The Pre-Bid meeting will be held at 10:00 hrs on 08/07/2024 at the office of Executive Engineer (Bandarawela), Road Development Authority, Bandarawela a site visit will be arranged immediately thereafter if necessary.

5. A complete set of Bidding Documents in English language shall be purchased by interested bidders on submission of a written application to the Provincial Director (Uva), Road Development Authority, No.40, Dharmapala Mawatha, Bandarawela from 02/07/2024 until 22/07/2024 during 09:00 hrs to 15:00 hrs **upon payment of a non-refundable fee.** Non refundable tender fee Rs 1,000.00 (excluding VAT and other taxes) for **each bidding document** can be paid by depositing cash to the following account
- a. Account name : Provincial Director (Uva), Road Development Authority
  - b. Account number : 2068132
  - c. Bank Name : Bank of Ceylon
6. Bid shall be accompanied by a Bid- Security for an amount given in the table. Bid Securities shall be valid up to 19/11/2024
7. Bids shall be valid up to 22/10/2024.
8. Bids mentioning the name on top left hand corner with separate envelopes shall be delivered in duplicate by registered post or hand to the Chairman, Regional Procurement Committee (Uva Province), Provincial Director's office, Road Development, Bandarawela on or before 14:00 hrs on 22/07/2024 late bids will be rejected. Bids will be opened soon after the closing, in the presence of the bidder's representatives who choose to attend.

**The Chairman**  
**Regional Procurement Committee (Uva Province)**  
**Provincial Director's Office**  
**No.40, Dharmapala Mawatha**  
**Road Development Authority**  
**Bandarawela**

**SECTION-3: FORM OF BID**

**FORM OF BID**

**SUPPLYING OF GRADE 30 (19MM) READY-MIX CONCRETE FOR ROAD SURFACING  
FOR IMPROVEMENT OF DAYARABA PAHALA KOTASA NO 08 MARGAYA (0+000 -  
1+000 km)**

**UNDER CONTRACT NO: RDA/SP/1,500km/PD (UP)/BDL/SUPPLY/RMIX/2024/01**

To: Road Development Authority,

Gentlemen,

1. Having examined the Contract Data and Bill of Quantities for the execution of the above-named Supply, we the undersigned, offer to execute and complete such Supply and remedy any defect therein in conformity with the aforesaid Conditions of Contract and Bill of Quantities for the sum of Sri Lankan Rupees\* ..... (SL Rs\*.....) or such other sums as may be ascertained in accordance with the said Conditions.
2. We/I acknowledge that the Schedule forms part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the Supply as stipulated in the Schedule, and to complete the whole of the Works comprised in the Contract within the time stated in the Contract Data.
4. We/I agree to abide by this Bid for the period of .....(*insert Bid validity date*) days from the time of closing of the Bids or any extended period to which we may agree and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal Agreement is prepared and executed, this Bid together with your written acceptance thereof shall constitute a binding contract between us.
6. We/I accept/ we do not accept the Appointing Authority for the Adjudicator.
7. We/I understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this ..... day of .....2024 in the capacity of ..... duly authorized to sign tenders for and on behalf of.....

Signature : .....  
Name : ..... (IN BLOCK CAPITALS)  
Designation : .....  
Address : .....  
Seal : .....  
Witness : 1 Name .....Signature.....  
                  2 Name ..... Signature.....

\*The amount inserted here should not include the VAT component.

**\*\*Bid signed by a person other than the authorized person shall be as non-responsive**

## **SECTION-4: BILL OF QUANTITY**

### Summary of Bill of Quantity

**SUPPLYING OF GRADE 30 (19MM) READY-MIX CONCRETE FOR ROAD SURFACING  
FOR FOR IMPROVEMENT OF DAYARABA PAHALA KOTASA NO 08 MARGAYA (0+000  
- 1+000 km)**

<i>Bill No</i>	<i>Description</i>	<i>Amounts / Rs</i>
<i>01</i>	Supplying of Concrete	
<i>A</i>	<b>Sub Total-01</b>	
<i>PS</i>	<b>Provisional sums</b>	<b>0.00</b>
<i>B</i>	<b>Sub Total -02 (A-PS) Provisional sum deducts form Sub Total -01</b>	
<i>C</i>	Discount if any	
	Amount in words	
	.....	Amount in figures
<i>D</i>	<b>Sub Total 03 (B-C)</b>	
<i>PS</i>	<b>Provisional sums</b>	<b>0.00</b>
<i>E</i>	<b>Sub Total 04 (D+PS)</b>	
<i>F</i>	Allow for physical contingencies 7% (E*7%)	
<i>G</i>	<b>Bid Price (E+F) [Form of Bid price]</b>	
<i>H</i>	VAT (18%*G)	
<i>I</i>	<b>Bid Price with VAT (G+H)</b>	

Amount in words without VAT (H):

\_\_\_\_\_

Name of Authorized Officer: \_\_\_\_\_

Signature: \_\_\_\_\_

Seal : \_\_\_\_\_



## Bill of Quantity

### **BILL NO. 01 – SUPPLING OF CONCRETE**

<b>Item No.</b>	<b>Pay Item</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate Rs.</b>	<b>Amount Rs.</b>
1	901B(1)	Supplying of Grade 30 (19mm) Ready-mix Concrete for Road Surfacing including transport (150 mm thick)	338.00	Cu.m		
		<b>SUMMARY OF BILL NO. 01</b>				

**SECTION-5: FORM OF BID SECURITY**

## FORM OF BID SECURITY

*[This Guarantee form shall be filled in accordance with the instructions indicated in brackets]*

..... *[insert issuing agency's name, and address of issuing branch or office]*

**Beneficiary:** Provincial Director (Uva), Road Development Authority, No.40 Dharmapala Mawatha, Bandarawela

**Date:** .....*[insert (by issuing agency) date]*

**BID GUARANTEE No.:** .....*[insert (by issuing agency) number]*

We have been informed that .....*insert (by issuing agency) name of the Bidder]* ( hereinafter called “the Bidder”) has submitted to you its bid dated ..... *[insert (by issuing agency) date]* (herein after called “the Bid”) for the execution of Supplying of Grade 30(19mm) Ready-mix Concrete for Road Surfacing including transport for Improvement of Dayaraba Pahala Kotasa No 08 margaya (0+000-1+000 km) under Contract No: RDA/SP/1,500km/PD (UP)/BDL/SUPPLY/RMIX/2024/01

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we .....*[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of .....*[insert amount in figures]* .....*[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- i. has withdrawn its Bid during the period of bid validity specified; or
- ii. does not accept the correction of errors in accordance with the Instruction to Bidders (hereinafter “the ITB”) of the IFB or
- iii. having been notified of the acceptance of its Bid by the Employer during the period of bid validity,
  - (i) fails or refuses to execute the Contract Form, if required, or
  - (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire:

- (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or
- (b) if the Bidder is not successful bidder, upon the earlier of the successful bidder furnishing the performance security, otherwise it will remain in force up to .....*(insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

Signature and the Seal of the Guarantor:

Designation .....

Name of the Organization .....

Date: .....

Witness:

Name ..... NIC No ..... Signature .....

Name ..... NIC No ..... Signature .....

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*Note: Any bid security which has deviated from this bid Security format shall be considered as non-responsive*